

Form Name: Verification of Program Review 2021-2022
Submission Time: February 4, 2022 4:30 pm
Browser: Chrome 96.0.4664.110 / Windows
IP Address: 170.142.177.162
Unique ID: 926961444
Location: 36.066, -86.9659

Date and start time of visit Feb 02, 2022 01:30 PM

Time visit ended 02:30 PM

TDOE Early Childhood Quality and Support Specialist: Quality Support

TDOE Early Childhood Quality and Support Specialist email: Quality.Support.Specialist@tn.gov

School/Program Name: Sample Early Childhood and Before/After School Program

Address: 555 Example Lane
Nashville, TN 37248

Site Contact Name: Carrie Contact

Email: Carrie.Contact@yyyy.com

Director email: Carrie.Contact@yyyy.com

Type of visit (please check all that apply) Unannounced Visit
Complaint Investigation
Technical Assistance

Type of Technical Assistance Offered: Other: Consult on completion of annual report

Does this program participate in CCDF (Child care certificate Program)? Yes

Does this CCDF Program show evidence of the following? "Okay to work" letter on file for 100% of program staff = Requirement Met
Emergency preparedness plan and evidence of routine drill practice = Requirement Met
Policy that relieves homeless children of immunization requirements = Requirement Met
Aggregated data is collected on child deaths, serious illness, and instances of substantiated child abuse = Requirement Met
Annual Health Inspection on File = Requirement Met
Annual Fire Inspection on File = Requirement Met

Does this program show evidence of the following training requirements? Before You Begin/Shaken Baby Syndrome-Abusive Head Trauma (2 hour pre-service) = Requirement Met

Program should show 2 hour preservice training as well as six total hours of the remaining choices. The prevention and control of infectious diseases (including immunizations) = Requirement Met

Prevention of sudden infant death syndrome and use of safe sleeping practices (if N/A select requirement met) = Requirement Met

Prevention and response to emergencies due to food and allergic reaction = Requirement Met

Administration of medication and consistent with standards for parental consent = Requirement Met

Appropriate precautions in transporting children (if N/A select requirement met) = Requirement Met

Building and physical premises safety, including identification of and protection from hazards, bodies of water, and vehicular traffic = Requirement Met

Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment (after 2 hour pre-service) = Requirement Met

Emergency preparedness and response planning for emergencies resulting from a natural disaster, or a man-caused event (such as violence at a child care facility), within the meaning of those terms under section 602(a)(1) of the Robert T. Stafford Disaster Relief And Emergency Assistance Act (42 U.S.C. 5195a(a)(1)) that shall include procedures for evacuation, relocation, shelter-in-place and lock down, staff and volunteer emergency preparedness training and practice drills, communication and reunification with families, continuity of operations, and accommodation of infants and toddlers, children with disabilities, and children with chronic medical conditions = Requirement Met

Handling and storage of hazardous materials and the appropriate disposal of biocontaminants; = Requirement Met

Pediatric first aid and cardiopulmonary resuscitation = Requirement Met

Recognition and reporting of child abuse and neglect, in accordance with the requirement at 98.41(e) = Requirement Met

Child development, including the major domains (cognitive, social, emotional, physical development and approaches to learning). = Requirement Met

Emergency plans: All programs that participate in child care payment assistance must have emergency plans on file that include the following:

Evacuation = Requirement Met

Relocation = Requirement Met

Shelter in Place and Lock Down = Requirement Met

Staff and Volunteer emergency preparedness training and practice drills = Requirement Met

Communication and reunification with families = Requirement Met

Continuity of operations = Requirement Met

Accommodations of infants and toddlers (if N/A select Requirement Met) = Requirement Met

Children with Disabilities = Requirement Met

Children with chronic medical conditions = Requirement Met

What is the status of complaint investigation?

Invalid

Please provide classroom ages, ratios, and group sizes below:

Three (3) years-Ratio 1:9 Group size 18

Complaint regarding improper ratio and group size in three year old classroom was not valid. Review of classroom recording, sign-in sheets, and staff schedule did not support the allegation.

What is the status of visit?

Program is in compliance with all health and safety requirements and CCDF additional requirements where applicable.

Signature of Site Contact:



Signature of TDOE Early Childhood Quality and Support Specialist:


